



# EUXTON PARISH COUNCIL

Meeting:

All Purposes Committee Meeting  
**Annexe**, Euxton PC Community Centre,  
Wigan Road, Euxton  
Tuesday, 4 October 2016, 7.15pm

**All Purposes Committee**

Mark Jarnell  
John Matson  
John Caughey  
Anne Caughey  
Patricia Fellows  
Vyn Thornhill  
John Bamber  
Marilyn Bamber  
Aidy Riggott  
Eric Jones  
Tony Reed  
Mark Parr  
Katrina Reed

## A G E N D A

1. Apologies
2. Minutes of the last meeting held on 14 July 2016
3. Christmas Celebrations  
Consider options and costings for lights or alternatives and next years' budget
4. Defibrillator project  
Consider the update information, costings and budgets and next years' budget
5. Ornamental sign  
Consider quotations for further signs, and locations to investigate, and next years' budget
6. Newsletter  
Consider options for distribution of the newsletter and decide a way forward, receive the time analysis for the September issue, and next years' budget
7. Village Competitions/Village Working Group  
Verbal update on progress so far, consider the next steps and purchases and next years' budget
8. Wayside seats  
Consider replacement/new positions for new seats and a costing for a plaque the seats to indicate they are 'Euxton's' - and next years' budget
9. Noticeboards  
Consider the two new suggested positions for notice/map boards and costings - and next years' budget
10. War Memorial  
Consider updates, whether we can assist - and next years' budget
11. Current ongoing project updates
  - 11.1 ROF Lamp Post - update
  - 11.2 Time Credits scheme – update
  - 11.3 Volunteer days – set some more dates for newsletter and publicising
12. Other items this Committee can take forward, and budgets to be set
13. Dates for forthcoming meetings: 2 February 2017, 4 May 2017, 6 July 2017.

*D. Platt*

CLERK

Published: 26/09/16

**MINUTES** of the ALL PURPOSES COMMITTEE held 14 July 2016 at Euxton PC Community Centre, Euxton.

|                |       |           |           |                    |
|----------------|-------|-----------|-----------|--------------------|
| <u>Present</u> | Cllrs | J Bamber  | P Fellows | K Reed             |
|                |       | M Bamber  | M Jarnell | T Reed             |
|                |       | A Caughey | J Matson  | A Riggott (Chair)  |
|                |       | J Caughey | M Parr    | M Thornhill        |
|                |       |           |           | 1 member of public |

1. Election of Committee Chair

**Resolved:** Councillor Riggott was elected to continue as Chair.

2. Election of Committee Vice Chair

**Resolved:** Councillor E Jones was elected to continue as Vice Chair.

3. Apologies Cllrs Cook, E Jones

4. Minutes of last Meeting

**Resolved:** Minutes of the All Purposes Committee held 3 May 2016 were agreed to be accurate record of the meeting, signed by the meeting Chairman.

There had been no update from the Euxton PC Community Centre if they were pursuing the wifi work to upgrade the system. It was asked why a basket tree was not put at the Packsaddle site – there were four potential sites and the best and most prominent two were chosen first.

5. Consider Grant Applications

**Resolved:** Committee agreed a £1000 grant to the Euxton CE School PTFA to upgrade its reading chair and area during the summer holidays.

A copy of an article regarding rubber mulch will be included in the envelope.

**Resolved:** Committee suspended standing orders.

Euxton Villa FC had attended and answered questions regarding the grant application for defibrillator equipment and site work.

**Resolved:** Committee suspended standing orders.

Members discussed item 7 within this section.

**Resolved:** Committee agreed a £4000 grant to Euxton Villa FC for its defibrillator project on the Runshaw Hall Lane site. This would come from the Defibrillator project budget.

7. Defibrillator project

**Resolved:** Committee agreed the following Defibrillator projects from this project budget:

- a. Euxton Villa FC full public system £4000
- b. Euxton Cricket Club £750 for an AED machine
- c. Skate Park, Southport Road a full public system of approximately £2000
- d. Euxton PC Community Centre site a full public system of approximately £2000 on its building, electricity supply from/by the centre
- e. Greenside pavilion site a full public system of approximately £2000
- f. Euxton Library, St Mary's Gate site a full public system of approximately £2000

- g. Euxton St Mary's RC Church £750 for an AED machine
- h. Mobile NW Ambulance Service CFR unit £2000

Clerk to contact John Hill for the supply costs and bulk buying costs for all these units, Chorley Council to include the Chorley controlled sites on to its maintenance/checking schedule. Sites on other property will be made clear that they are to take responsibility for the units to check, maintain and replace when needed.

#### 6. Christmas Celebrations

Clerk has asked the band for new suggested songs for the sheets.

Clerk to have priced up rented lights, new lights sets, solar Christmas tree feature lights.

It was suggested everyone should be asked to dress in festive clothes to the carol singing – article for the newsletter. Also to ask if anyone has a Christmas tree to donate.

#### 8. Current ongoing project updates

##### 8.1 Ornamental sign

Sign is installed and looks good. The cost of the first designed sign had to include artwork to transform the logo into a 3D cad drawing for the creation of the sign, and colouring of the sign had been added in to the design later, the cost for the sign is £540. Clerk to get a cost for 3 additional signs.

**Resolved:** Committee agreed the cost of £540 for the sign.

##### 8.2 Newsletter time analysis

Clerk to search for a distributor and obtain costings for a full distribution of the newsletter throughout the village.

##### 8.3 ROF Lamp Post

LCC has just approved the new school site so the access/entrance to the site may now be approved and this can proceed.

##### 8.4 Time Credits scheme

The forms have been submitted and approved but there needs to be some work to involve other village groups. Suggested that an article is written for the newsletter.

##### 8.5 Gala Day

This was cancelled/postponed. The bag competition leaflets printed had not had the year date on so can be used next year.

##### 8.6 Village Competitions/Village Working Group

The new tubs and basket trees were installed prior to the NWIB judges visit. The visit went well.

The budget needs to be increased for next year to carry on the programme of works suggested.

The beds in front of the building which was the Emergency medical centre needs to be improved.

##### 8.7 Social media statistics

Reports were considered regarding Facebook and Twitter.

It was suggested that there should be one post per week for FB TW, and all forthcoming meetings posted.

##### 8.8 Volunteer events

These events are all programmed in and advertised, the first in June was well attended, the next is 23<sup>rd</sup> July.

8.9 Wayside seat installations update, new positions, proposal for plaques

The two new seats on Pear Tree Lane and by the duck pond at Buckshaw roundabout have been installed.

New positions suggested are, on Central Avenue, near to the retirement home and Bay Horse crossroads to replace the old one.

Budget for next year needs to be increased for more replacements or positions.

9. Other items this Committee can take forward

An update was requested on the works to the War Memorial as an update was promised from the group, also a response to the question of assurance from the stone mason as to the future success of the works.

A notice and map combi board was suggested to be near to the new Community Centre on Lancaster Way. Clerk to investigate permission and price for the next meeting.

New Perspex front for the board on Euxton Lane was identified.

An additional board in the region of the new houses on Chancery Road to serve them and Brook House Grove development. Clerk to investigate positions and permissions for the next meeting.

LCC had asked if the Council could include a new SPID plate position on School Lane in our rotation. This was agreed.

A position for a new SPID plate was identified on Old Worden Avenue, this needs to be sent to LCC for confirmation.

10. Dates for forthcoming meetings: 4 October 2016

Future dates for 2017 of: 2 February 2017, 4 May 2017, 6 July 2017.

9.10

**CHRISTMAS CELEBRATIONS**

Solar Christmas trees – which hang on to our basket trees £415 for 5 (+vat) delivered, hung, then collected

| Christmas Trees                                                                   |                                                                                                                                                                           |
|-----------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <p><b>Specification:</b></p> <ul style="list-style-type: none"><li>• 1400mm x 650mm x 320mm</li><li>• Weight: 13kg per half unit</li></ul> <p><b>REF: PXT1 (Base)</b></p> |

**Please Note: All measurements are approximate**



Blackpool Council

Chorley Council uses Blackpool Council for its Christmas celebration lighting – they source whatever items you need.

An officer from Blackpool visited our Christmas tree site and will quote for tree lights.

Awaiting, chased

DEFIBRILLATOR PROJECT – UPDATES

|                                                                                                                                       |                                                                                                                                                                                                     |           |
|---------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| a. Euxton Villa FC full public system £4000                                                                                           | Grant paid to EVFC – they are to supply/fit etc                                                                                                                                                     |           |
| b. Euxton Cricket Club £750 for an AED machine                                                                                        | Contacted – they have a costing – but it is more than £750 we estimated<br>Cost is £1320 (inc vat) – suggest we fund this machine version with the consumables for 4 years and 8 yr device warranty |           |
| c. Skate Park, Southport Road a full public system of approximately £2000                                                             | NWAS ok with site – need to contact LCC to do electric supply for box – then need to source equipment, box, pole etc<br>Quote for system, box, insurance, consumables etc £1730 (+vat)              |           |
| d. Euxton PC Community Centre site a full public system of approximately £2000 on its building, electricity supply from/by the centre | Contacted – they have got quotes in – they will proceed<br>Cost is £2076 (inc vat) includes consumables for 4 years, full replacement insurance and 8yr device warranty- suggest we fund this       |           |
| e. Greenside pavilion site a full public system of approximately £2000                                                                | Viewed by NWAS, we need to choose system and order and get electrics sorted<br>Quote for system, box, insurance, consumables etc £1730 (+vat)                                                       |           |
| f. Euxton Library, St Mary's Gate site a full public system of approximately £2000                                                    | Contacted library service – they know of request/offer – will respond following LCC decisions on buildings<br>Chased 5/9/16 response 7/9/16 chased LCC hq                                           |           |
| g. Euxton St Mary's RC Church £750 for an AED machine                                                                                 | Contacted – they have costings – but more than £750 we need to consider the costing<br>Quotes are the £800 + vat/delivery or the equivalent to the ECC at £1320 (inc vat)                           |           |
| h. Mobile NW Ambulance Service CFR unit £2000                                                                                         | Grant paid - completed                                                                                                                                                                              | Completed |

4000+2000 Villa/NWAS = 6000

1320+1320 St Marys/ECC = 2640

2076+2076 (1730 ex vat) Greenside/Skate (less the vat) = 3460

2076+2076 CommCnt/Library = 4152

Total spend £16252 (if all happen within this financial year)

Budget £15000

Note: Library may not happen this financial year and we may need to budget this in for 2017/8

ORNAMENTAL SIGN

Following the report at the last meeting that the first of the ornamental signs has been installed at the crossroads opposite the Bay Horse, the committee wanted a quote for further signs to be made

Quote for 3 signs is £1620

Locations to be discussed.

**NEWSLETTER DISTRIBUTION**

Search for a distribution method/company for the newsletter

Aim: to get one delivery method to cover all/every letterbox within the Euxton border – or better method than we currently have

Debra tried

|                                                                                     |                                                                                               |                              |
|-------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|------------------------------|
| Royal Mail ‘door to door’ service                                                   | Min order £500, ordered by postcode so would cover over 7000 properties – many not ours       |                              |
| Door 2 Door                                                                         | Only do A5 sized leaflets                                                                     |                              |
| Delivered NW.com                                                                    | Quoted 5.5p per door, will do size but won’t do anything West of the M6 motorway              | £0.055p x approx. 3000 £165  |
| Local Life                                                                          | Only do A5 and only some postcodes                                                            |                              |
| Trusty Leaflet Distribution, Chorley                                                | Only do A5 sized leaflets                                                                     |                              |
| Leaflet Distribution UK                                                             | Do not cover Euxton                                                                           |                              |
| RCD Leaflets                                                                        | Quote 120 pieces /1000                                                                        |                              |
| The Village Courier                                                                 | Sent email – no responses                                                                     |                              |
| Harry Longworth (Buckshaw Village distributor) called Buckshaw Leaflet Distribution | Only do Buckshaw Village<br>Can do alone or with other items, alone is £240, with others £130 | All BV £130 approx 1450/1500 |
| Elite Leaflet Distribution, Bolton                                                  | Quoted – qualified if rurals included and yes – take approx. 4-5 days                         | £475                         |

Anne, double checked above and tried additionally

|                                |                           |  |
|--------------------------------|---------------------------|--|
| Walmsleys Leaflet Distribution | Does not cover Euxton     |  |
| Bizzy Flyers, S J Hardman      | Not interested - Too busy |  |

Current costs for delivering the newsletter are £290.74 for March 2016 and £277.47 for June 2016  
Costs change, and process gets more difficult each distribution because the main delivery company (Newsquest who deliver the Courier) drop rounds from their list each quarter – this means we have to find more volunteers or ask the Scouts to deliver more. The Scouts now are the main delivery method, with volunteers being second.

The more it moves from Newsquest the more counting/delivering there is to volunteers etc and so more time to process the quarterly delivery of the newsletter.

Trialled BV Leaflets for most of BV for the September issue because Newsquest let us down further so needed another option to take up a large quantity so went with BV Leaflets for all BV and put the extra Euxton streets to the Scouts.

Asked now for whole BV quote from BV Leaflets - £130

Asked for Euxton quote from DeliveredNW - £

Asked for BV quote from DeliveredNW - £

Postals cost £106.20 which can be avoided if we get a full delivery coverage

Only quotation above is £475 for the whole village.

WAYSIDE SEATS

3 suggested sites – replace the old one at the junction of Euxton Lane/Wigan Road opposite the Bay Horse; Along Central Drive and in front of the Library (when the gardening club have cleared an area)

Seats cost £475 (ex vat/fitting) each



Notice/map board

Two new positions were suggested: one at the new community centre at Lancaster Way, the other along Chancery Road – see photo and position plan below. Map and board set/with legs £641.75 ea

